

BOURNEMOUTH UNIVERSITY**UNIVERSITY BOARD****FRIDAY 25 NOVEMBER 2016 AT 9.00AM****The Boardroom, Fifth Floor, Poole House, Talbot Campus**

The attention of Board Members is drawn to paragraph 2.2 of Part II of the CUC "Higher Education Code of Governance (2014)" and the University's own Conflict of Interests Policy and Procedures concerning the declaration of personal interests in any matter under consideration by the Board or its Committees.

** indicates an item where the report/paper will be taken as read and not presented but questions are invited.*

<u>AGENDA</u>		<u>Papers</u>	<u>Page</u>
	<i>Welcome, Apologies and Declarations of Interest.</i>	Verbal report	
1	MINUTES OF PREVIOUS MEETINGS (Chair)		
1.1	Minutes of the University Board Meeting, 7 October 2016	UB-1617-2-001	3
1.2	Matters Arising and Actions Register	UB-1617-2-002	9
2	CONTEXT SETTING AND UPDATE REPORTS		
2.1	VC's BU Update Report (to note) (VC)	UB-1617-2-003	13
2.2	SUBU Update Report (to note) (SUBU President)	UB-1617-2-004	17
2.3	Chair's Report		
2.3.1	Appointment of an Academic Staff Member to the Board (for approval)	Verbal report	
2.3.2	Chair's Action and Use of the University Seal (to note)*	UB-1617-2-005	31
3	STRATEGIC MATTERS		
3.1	Key Performance Indicators (to consider and note) (VC)	UB-1617-2-006	33
3.2	Carbon Management Plan (for approval) (COO)	UB-1617-2-007	51
4	OPERATIONAL MATTERS		
4.1	Annual Report on the Activities of Senate (to note) (VC and Prof Rosser)	UB-1617-2-008	71
4.2	Annual Report on Partnerships (to note) (DVC)	UB-1617-2-009	103
4.3	Annual Report of the Audit, Risk & Governance Committee (to note) (Mrs Lang)	UB-1617-2-010	107
4.4	Annual Accountability Return (for approval) (including internal and external audit reports) (DoFP)	UB-1617-2-011	121
4.5	Financial Statements 2015/16 (for approval) (DoFP)	UB-1617-2-012	173
4.6	Annual Financial Sustainability Report (for approval) (DoFP)	UB-1617-2-013	231
4.7	Review of Anti-Bribery Policy & Procedures (for approval) (COO)	UB-1617-2-014	237
4.8	Annual Report to HEFCE on Prevent (for approval) (COO)	UB-1617-2-015	241
4.9	Scheme of Delegation (for approval) (Clerk to the Board)	Verbal report	

4.10	Financial Regulations (for approval) (DoFP)	UB-1617-2-016	253
4.11	Modern Slavery Act Statement (for approval)(COO)	UB-1617-2-017	259
4.12	Lease of Student Accommodation, Christchurch Road (to note)(COO)	UB-1617-2-018	265
4.13	GP Surgery, Talbot Campus (for approval)(COO)	UB-1617-2-019	269
4.14	Annual Report on Student Appeals and Complaints (to note)* (DVC)	UB-1617-2-020	271
4.15	Annual Report on Student Welfare and Wellbeing (to note)* (COO)	UB-1617-2-021	275
5	COMMITTEE REPORTS (To note unless otherwise stated)		
5.1	Audit, Risk & Governance Committee (4 November 2016) (Mrs Lang)	UB-1617-2-022	279
5.1.1	Risk Register (to note)* (DVC)	UB-1617-2-023	291
5.2	Finance & Resources Committee (21 October 2016) (Dr Rawlinson)	UB-1617-2-024	309
5.2.1	Management Accounts (to note)* (DoFP)	UB-1617-2-025	317
5.3	Honorary Awards Committee: Revised Process (for approval) (Prof Conder)	UB-1617-2-026	327
5.4	Development Funding Committee* (7 October 2016) (Ms Collins)	UB-1617-2-027	335
5.5	Senate* (2 November 2016) (VC)	UB-1617-2-028	341
5.6	Remuneration Committee* (7 July 2016) (Mr Lee)	UB-1617-2-029	351
5.7	Nominations Committee* (7 July 2016) (Prof Conder)	UB-1617-2-030	357
6	ANY OTHER BUSINESS		
7	DATE OF NEXT MEETING		
	Friday, 10th February 2017, 9.00am, Boardroom. This will be preceded by a Strategic Planning Seminar from 4.00pm and Board dinner from 7.00pm on the evening of Thursday 9 th February.		
8	Papers for information, made available in electronic format:		
8.1	Item 4.1, Senate Report, collations of evidence		
8.2	Item 4.4, Value for Money Annual Report		
8.3	Item 4.5, Financial Statements for related companies		
8.4	Item 4.7, Anti-Bribery Policy & Procedures		
8.5	Item 4.11, Scheme of Delegation		
8.6	Item 4.12, Financial Regulations		
8.7	Item 4.14, Student Appeals and Complaints		
	Reports of Senate Sub-Committees for information:		
8.8	Academic Standards Committee		
8.9	Education & Student Experience Committee		
8.10	University Research & Knowledge Exchange Committee		
8.11	University Research Ethics Committee		

A buffet lunch will be provided after the meeting which will adjourn at approximately 12.30pm.